

**SECOND PRESBYTERIAN CHURCH
COVID-19 PROTOCOLS
Plan for notification**

WORSHIP

Should someone attending worship learn they were coronavirus infected, Second should be notified immediately, or should the church learn of a worshipper who was infected, the following steps will be taken.

Upon learning of the infection, Second will attempt to learn from the infected person who sat near them, what service they attended, where they sat in the Sanctuary and if they know when they became infected.

Second will inform those worshipping at the same service that someone was infected and in what section of the Sanctuary they sat. Notice will be via email to those registered for that service. The infected individual will not be named in compliance with HIPAA and other privacy considerations.

Reported cases will be posted to the COVID-19 page of Second's website, which will be updated weekly with the number of cases. As cases are resolved, the number of those will be updated as well.

CONGREGATIONAL COMMUNITIES

Should someone attending Sunday School learn they were coronavirus infected, the church should be notified immediately, or should the church learn of a attendee who was infected, the following steps will be taken

Upon learning of the infection, Second will attempt to learn from the infected person who sat near them, what class and room they attended, and if they know when they became infected.

Second will inform those attending the class that Sunday that someone was infected and in the class. Notice will be by email. The infected individual will not be named in compliance with HIPAA and other privacy considerations.

Reported case will be posted to the COVID-19 page of the website, which will be updated weekly with the number of cases. As cases are resolved, the number of those will be updated as well.